

**Clarification on assignment, registration, presentation of evidence to attend the meeting and to cast a vote
in the meeting of shareholders through e-AGM.**

Appointment of Proxy

The Company has dispatched proxy Form B, as specified by the Department of Business Development, Ministry of Commerce, with clear details, to any shareholders unable to attend the Meeting themselves, in order to appoint other persons or any of the Company's independent director, as proposed, to act as their proxy. There are some details on independent director proposed by the Company to be appointed as proxies by shareholders, as shown in **Enclosure 6**. Shareholders may specify more than one proxy for greater flexibility, in case any of the appointed proxies are themselves unable to attend the Meeting in person, so other proxies can attend the Meeting for them. Shareholders are unable to split their votes among different proxies in the Meeting. In the voting procedure in each motion, shareholders can vote only for approval, disapproval or abstention. Shareholders should submit the proxy form and supporting documents (as specified below) through the following channels by April 17, 2024:

E-mail : secretary@sahathaiterminal.com

Post : Company Secretary Sahathai Terminal Public Company Limited

51/1 Moo 3, Poochaosamingprai Road, Tumbon Bangyaprak, Prapradang, Samuthprakarn 10130

The Company has dispatched Proxy Form A, a general and simple proxy form, and proxy Form C for foreign Shareholders appointing custodians in Thailand. Interested shareholders can obtain information from the Company's website, "https://sahathaiterminal.com/th/shareholder_meeting/".

Registration to Attend the Meeting

Registration for participating in the Annual General Meeting of shareholders will begin on April 3, 2024, 9.00 a.m. onwards through the "IR PLUS AGM" application or Web App, accessible via the link "webagm.irplus.in.th" on Google. The application is compatible with both iOS and Android mobile phones and all types of computer devices. To ensure a smooth process, it is recommended that shareholders complete the transaction at least one day before the meeting, that is, by April 23, 2024, at 5:00 p.m.

The shareholders can attend the meeting at the date and time specified in this Notice. The system will be activated for logging in 60 minutes before the meeting time.

The shareholders can download the supporting documents of the meeting and user manual E-Shareholder Meeting system via the Company's website https://sahathaiterminal.com/th/shareholder_meeting/ from March 22, 2024 onwards. In the event that there is a technical issues related to the meeting, the shareholders can contact the administrator of the system, please contact secretary via phone number 02-386-8000 during company business days and hours.

Scan QR CODE to watch the process of using the system.



Documents Verifying Eligibility to Attend Meeting

Participants are requested to produce the following document (as the case may be) as evidence of identity verification through the system. Before attending the meeting:

For Individual Shareholders

1. In case of attendance in person:
 - A document bearing the shareholder's photograph, issued by a government agency, which has not yet expired, such as National ID card, Government Official ID, or passport, including proof of change in name or surname (if any).
2. In case of appointment of a proxy:
 - The Proxy Form, attached to the Notice of the Meeting, completely filled in and signed by the grantor and proxy (affix 20 baht duty stamp).
 - Certified true and correct copy of the identification document issued by a government agency, as specified in item 1, of the grantor.
 - The Proxy's identification document issued by a government agency, as specified in item 1.

For Juristic Shareholders, registered in Thailand

1. In case of attendance in person by the authorized representative:
 - The identification document of the representative issued by a government agency, as in the case of the Shareholder being a natural person, specified in item 1.
 - Certified true and correct copy of Affidavit or Certificate of Incorporation issued by the Department of Business Development of the Ministry of Commerce in the period of not exceeding 6 months; and the juristic shareholders signed by the juristic person's representative, which shows that the representative attending the Meeting is authorized to act on behalf of the juristic person shareholders.
2. In case of appointment of a proxy:
 - The Proxy Form attached to the Notice of the Meeting, completely filled in and signed by the juristic person's representative as grantor and signed by the proxy.
 - Certified true and correct copy of Affidavit or Certificate of Incorporation issued by the Department of Business Development of the Ministry of Commerce in the period of not exceeding 6 months; and the juristic person's representative, which shows that the representative signing the proxy is authorized to act on behalf of the juristic person shareholder.
 - Certified true and correct copy of the representative's identification document issued by a government agency.

For Non-Thai Shareholders and juristic Persons Incorporated under Foreign Law

They should prepare documents similar to the cases of a natural person or juristic person, but the identification document must be as below (as the case may be):

- Certified true and correct copy of passport of the shareholder or representative of a juristic person or proxy (as the case may be).
- Certified true and correct copy of Affidavit or Certificate of Incorporation of such juristic person, issued by either the government authority of the country where such juristic person is situated, signed by a representative of such juristic person, provided that such an Affidavit or Certificate of Incorporation must contain the name of the juristic person, authorized signatory, conditions or limitations of authorized signatories, and the location of the head office.

- Any document without a master copy in the English language must be attached with an English translation, to be certified true by the shareholder or representative of the juristic person.

For Foreign Shareholders Appointing a Custodian in Thailand

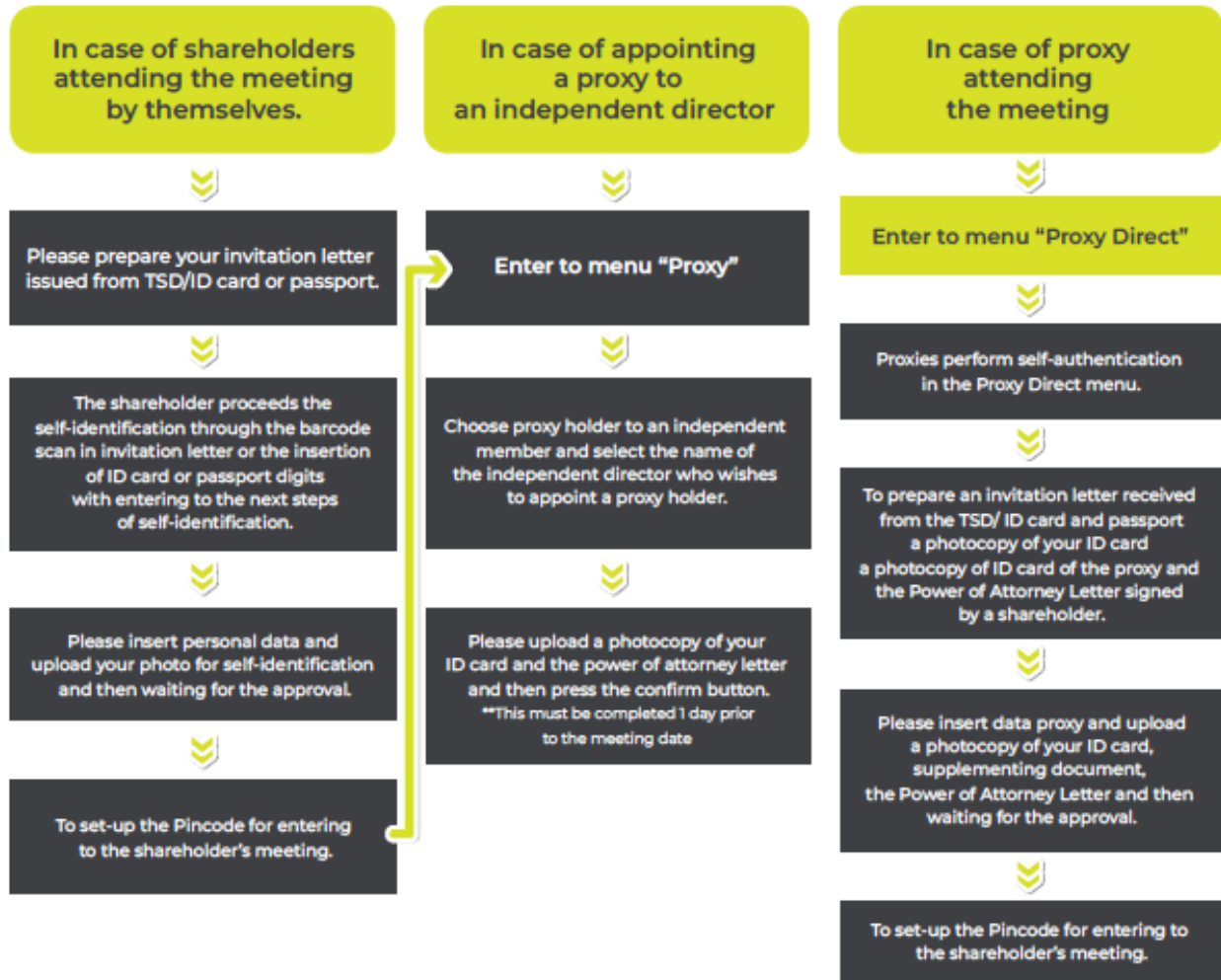
- Documents similar to the case of a juristic person.
- Power of Attorney granted by the shareholder to authorize the custodian to sign the Proxy Form on his/her behalf.
- Certification Letter of the custodian who signs the Proxy Form, which show that the custodian is permitted to engage in the business of custodian.

Voting Procedure

1. One share shall be counted one vote and the majority of votes shall be deemed resolution. In case of an equality of votes, the Chairman shall be entitled to a casting vote distinguishing from that he has in the capacity of shareholder.
2. Any shareholder who has in a resolution a special interest shall not be entitled to exercise the right of proxy to vote, and the Chairman may ask him to leave the meeting temporarily. However, there is no prohibition for the voting for election or removal of directors.
3. The shareholders can vote “Approve” or Disapprove” or “Abstain” in each agenda. If the shareholders dose not vote in any agenda, the system will automatically count your votes as “Approve” in such agenda.
4. The chairman will inform the Meeting of all voting results in each agenda. The votes as counted will include all votes per directions of all shareholders that appointed proxies. Each agenda will use the latest number of shares under possession of shareholders present in the Meeting.



Processes of shareholder / proxy holder self-identification through the application IR PLUS AGM



On the date of meeting, all shareholders are encouraged to access to the Application IR PLUS AGM, and insert Pincode for registration with attending to the meeting.

The Application IR PLUS AGM, iOS system, Version 14.5 upwards

The Application IR PLUS AGM, ANDROID system, Version 8 upward

The Manual for Using Application IR PLUS AGM

Meeting on web App "webagm.irplus.in.th"

For your future information please add id line

@irplusagm

Scan QR Code

Call Center : 02-022-6200 ext.2